

MAYOR  
N. CRAIG SHORT

TRUSTEES  
R. "TODD" BELL  
JULIE CLARK  
EDWARD KOSTYSHOCK  
ROD SCHMIDT  
MIKE VALLINO  
WAYNE WHITE

ATTORNEY  
TONYA L. GENOVESE



CHIEF OF POLICE  
ROB CARPENTER

BUILDING & ZONING  
ADMINISTRATOR  
SHANE FULTON

CLERK/TREASURER/  
MAYORAL ASSISTANT  
JOLENE HENRY

WATER & SEWER  
SUPERINTENDENT  
MATTHEW HOFFMANN

STREET SUPERINTENDENT  
BOB KEPLAR

## CONSTRUCTION IN RIGHT-OF-WAY PERMIT APPLICATION

Village of Maryville  
Code of Ordinance #54  
[www.vil.maryville.il.us](http://www.vil.maryville.il.us)

### Utility Information

Name: \_\_\_\_\_

Business Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

### Applicant Information

Name: \_\_\_\_\_

Business Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Applicant's brief statement of interest in this work: \_\_\_\_\_

### Professional Consultants Information

Name: \_\_\_\_\_

Business Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

### Additional Information:

Date(s) work will be done: \_\_\_\_\_ Location of work being performed: \_\_\_\_\_

Contractor performing the work: \_\_\_\_\_

Scope of work from start to finish (*what the work consists of*): \_\_\_\_\_

### IMPORTANT

- A **\$1,000.00** deposit is required before any work may begin. Deposit will be refunded when work is completed to the Street Superintendent's satisfaction.
- A copy of certificate of insurance must be submitted to Village Hall.

Please give a description of proposed work, the purpose and intent of the work, and the uses to which the work will be put. The scope and detail of such description shall be appropriate to the nature and character of the work to be performed, with special emphasis on those matters likely to be affected or impacted by the work proposed.

*It is the applicant's obligation to update information. Throughout the entire permit application review period and the construction period authorized by the permit, any amendments to information contained in a permit application shall be submitted by the utility in writing to the Village within 30 days after the change necessitating the amendment.*

*The following is the application fee. Unless otherwise provided by franchise, license, or similar agreement, all applications for permits pursuant to this chapter shall be accompanied by a fee in the amount of \$1,000. No application fee is required to be paid by any electricity utility that is paying the municipal electricity infrastructure maintenance fee pursuant to the Electricity Infrastructure Maintenance Fee Act.*

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**Please provide the following when submitting this Permit application:**

1. A written traffic control plan demonstrating the protective measures and devices that will be employed consistent with the Illinois Manual on Uniform Traffic Control Devices, to prevent injury or damage to persons or property and to minimize disruptions to efficient pedestrian and vehicular traffic.
2. An emergency contingency plan which shall specify the nature of potential emergencies, including, without limitation, construction and hazardous materials emergencies, and the intended response by the applicant. The intended response shall include notification to the village and shall promote protection of the safety and convenience of the public. Compliance with ICC regulations for emergency contingency plans constitutes compliance with this section unless the village finds that additional information or assurances are needed.
3. Drawings, plans and specifications showing the work proposed, including the certification of an engineer that such drawings, plans, and specifications comply with applicable codes, rules, and regulations;
4. Evidence of insurance as required in § 54.14 of the Village of Maryville's Code of Ordinances.
5. Evidence of posting of the security fund as required in § 54.16 of the Village of Maryville's Code of Ordinances.
6. Any request for a variance from one or more provisions of this chapter (see § 54.38 of the Village of Maryville's Code of Ordinances).
7. Such additional information as may be reasonably required by the village.

**Supplemental application requirements for specific types of utilities:**

In addition to the requirements of division (C) above in § 54.01, the permit application shall include the following items, as applicable to the specific utility that is the subject of the permit application:

1. In the case of the installation of a new electric power, communications, telecommunications, cable television service, video service or natural gas distribution system, evidence that any "Certificate of Public Convenience and Necessity" or other regulatory authorization that the applicant is required by law to obtain, or that the applicant has elected to obtain, has been issued by the ICC or other jurisdictional authority;
2. In the case of natural gas systems, state the proposed pipe size, design, construction class, and operating pressures.
3. In the case of water lines, indicate that all requirements of the Illinois Environmental Protection Agency, Division of Public Water Supplies, have been satisfied. Supply the Village of Maryville with copies of the Construction Permits issued by the Illinois Environmental Protection Agency.
4. In the case of sewer line installations, indicate that the land and water pollution requirements of the Illinois Environmental Protection Agency, Division of Water Pollution Control and the Metropolitan Water Reclamation District (other local or state entities with jurisdiction), have been satisfied. Supply the Village of Maryville with copies of the Water Pollution Control Permit issued by the Illinois Environmental Protection Agency.
5. In the case of petroleum products pipelines, state the type or types of petroleum products, pipe size, maximum working pressure, and the design standard to be followed.

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### Official Use

Permit Application Received: Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Fee Required: Yes \_\_\_\_ No \_\_\_\_

Permit Number Assigned: #\_\_\_\_\_- Y20\_\_\_\_

Permit Approval and Issuance Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Village of Maryville Water Superintendent: \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Village of Maryville Street Superintendent: \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_