

**MARYVILLE HERITAGE & MUSEUM COMMITTEE**  
**February 17, 2020 Meeting Minutes**

**MEETING CALL TO ORDER 10:00**

**MEMBERS ATTENDING:** B. Decker, M. Ellis, K. Oberkfell, S. Petty, J. Pea, M. Picchioldi, Del Tegtmeier, Trustee Ed Kostyshock

**PUBLIC COMMENTS:**

**MINUTES:** Pea made the motion to approve minutes of January 20, 2020 meeting and Ellis seconded. Motion passed

**FINANCIAL REPORT:** Village approved budget

**LIASON REPORT – Trustee Ed Kostyshock.**

A. To Do List

1. Museum building – Update: Kostyshock said LED lighting has been installed by village. Will replace old ones. Reminded that east side windows and door jams need to be painting, weather permitting
2. 1958 Seagrave Update: Kostyshock found mechanic in Elmhurst, IL, but will need to deliver on trailer.
3. To do: Flag pole need to be painted and then light will need to work. Replace lights in east bay.
4. Village got 2 bids for AC/H - Lowest bid from Viviano Heat & Cooling for two 3Ton exterior units AC Bids \$15,995. Want committee to double check on getting a 3<sup>rd</sup> bid.
5. Committee to table idea of display for local artist's art work. Suggested to display at Village Hall.
6. Restroom Update: Option 1: Building RR near north door would mean contaminated ground would probably need to be removed according to EPA regulations. Option 2: Need to eliminate fire escape, replace if exterior addition is in north east section. Option 3: Replace northern bay door with a new entrance and restroom located in that area. Need to consider cost for an elevator shell for future plans to add an ADA entrance for upstairs.

**OLD BUSINESS:**

A. Recruitment B. Ongoing Projects/Reports:

1. Interviews –Jim Morgan, Lylene Nepute, Katie Konsky, Bob Kelly, Louis Meier, Pauline Morgan.
2. 1<sup>st</sup> Saturday Operating Hours –Picchioldi/Ellis had two visitors in January. New OPEN flag easy to set up.
3. Work day list of things to complete
4. Al Hrubetz "Maryville" book sales:
5. Approved purchases. Window blinds need to be measured & purchased, Large 18"32" check ordered @ \$40
6. New desktop computer progress. New modem installed by Spectrum, files being transferred.
7. Approved replacing glass in front door of building
8. Approved reimbursing Bob Pea for making base for street car.
9. Research help SIUe / SWIC. A. Matthews: No update
10. MHM ID tags, T. Moses working on template for ID tags
11. Village Event Calendar- Open dates & event dates to be given to Nancy Marti of MCIB
12. March meeting moved to March 23

C. TABLED PROJECTS

1. Projects – Baseball, Children's program, cemetery etchings, loom clean up, Donk mine marker, scavenger hunt

**NEW BUSINESS**

1. Donations: Badge and medical box from MFD, hoping to get CHS yearbooks, 2 pens from Leone & Sons for D. Tegtmeier, coat rack from J. Pea.
2. Friends of MM update: Will hopefully be able to settle on company for HAC of museum ASAP & work on their new budget
3. Homecoming 2020: K. Oberkfell – July 10 & 11, 2020. Group needs to start thinking about a new T-shirt & raffle prizes. Want to do "Old Photo Scanning Event Saturday July 11 from 12-2.
4. March 7 Saturday Opening - Kostyshock and J. Semanisin
5. Hometown Hero banners: Cost \$125 due by March.
6. Street Car seat & display. Decker made motion and Ellis seconded to spend \$55 for large picture of street car with simple description to use in new display. Motion passed.
7. Friends of Museum to meet after committee meeting.
8. Need to get ink for printer. Need cables & router to complete Wi-Fi access in building, large USB thumb drive and USB extender to help transfer data. Motion by Petty to send up to \$250. Seconded by Pea. Motion passed.
9. Decker and seconded by Pea to get two individual honor roll 8x10 plaques that will provide a 4x6 photo space for \$38 each to honor special donations. Motion passed
10. Motion by Petty, seconded by Decker to reimburse Ellis for purchase of stapler for \$23.54. Motion passed.
11. Work day for starting work on north east room: February 10 10:00

**ADJOURN:** Motion to adjourn by K. Oberkfell and seconded by Ellis. Motion passed at 12.35.

Next meeting will be Monday, March 23, 2020 @ 10:00 at Museum

Submitted Sharon Petty, Secretary