

**VILLAGE OF MARYVILLE**  
**WEDNESDAY, SEPTEMBER 10, 2025**  
**VILLAGE HALL**  
**CAUCUS MEETING MINUTES**

**6:00 PM Call to Order**

**6:00 PM Prayer / Pledge of Allegiance**

Clerk Henry opened the meeting with prayer. Mayor White led the Pledge of Allegiance.

**6:01 PM Roll Call**

**Trustees Present:** Vallino, Schmidt, Bell, Clark, Gulledge, Kukla.

Also in attendance were Deputy Clerk Warner, Attorney Genovese, Administrator Flannery, Building & Zoning Administrator Fulton, Clerk/Treasurer Henry and 1 guest.

**Public Comments**

There were none.

**6:01 PM Presentation of the Village Audit Report for Fiscal Year 2024/2025 – Chris Sobrino, C.J. Schlosser & Co.**

Chris Sobrino with CJ Schossler & Company presented the Village Audit Report for fiscal year 2024/2025 to the Board. He reported that the Village is in a strong financial position and responded to questions from the Trustees.

**6:19 PM Minutes - August 27, 2025**

Mayor White called for a motion to approve the minutes of the August 27, 2025 Caucus meeting. Motion to Approve, Moved by Vallino, Seconded by Gulledge.

**Vote:** Motion carried by unanimous roll call vote (summary: Yes = 6)

**Yes:** Vallino, Schmidt, Bell, Clark, Gulledge, Kukla.

**6:19 PM Approval of a Final Plat for a Minor Subdivision of Plat 54 of Stonebridge Crossing Drive – Fulton**

Administrator Fulton presented the minor subdivision of Plat 54 in Stonebridge Crossing to the Board. He noted that the Planning Commission had recommended the subdivision and that Board approval was now required. The property had been rezoned and split into two parcels, with the parcel on the left being purchased by an adjacent homeowner who does not want it developed but also does not wish to combine it with their existing property for tax reasons.

All were ok to place on agenda for approval at next Board meeting.

**6:23 PM Stonebridge Villas Lift Station Panel Replacement – Hoffmann – pulled**

**6:23 PM Resolution to Adopt the Madison County Multi-Jurisdictional All Hazards Mitigation Plan – Fulton**

Administrator Fulton presented the Mitigation Plan Resolution to the Board. He explained that any taxing district in the county may participate, whether addressing current or future hazards. Fulton, along with Administrator Flannery and Chief Dankenbring, have been working to identify potential projects within the Village that could qualify for future grant funding. He noted that four meetings had already been held at the Madison County building with other municipalities and emphasized

that adoption of the Resolution is required to participate in the Mitigation Plan. He also explained that the project list may be updated or modified after adoption. Trustees requested that Fulton provide them with a copy of the Village project plan for review. All were ok to place on agenda for approval at next Board meeting.

**6:27 PM Proposal with Juneau & Associates for Village Bike and Pedestrian Master Plan – Flannery**

Administrator Flannery requested Board approval of a proposal with Juneau & Associates for development of the Bike and Pedestrian Master Plan. She noted that the Village received a \$67,300 grant award from MEPRD and ACT to cover the project costs. Mayor White emphasized that the plan is fully funded without Village funds and, once completed, will serve as a tool for pursuing future grant opportunities.

All were ok to place on agenda for approval at next Board meeting.

**6:31 PM Resolution for IDNR OSLAD Grant for Drost Park Improvements – Flannery**

Administrator Flannery requested Board approval to apply for an OSLAD grant for improvements at Drost Park. She outlined the proposed projects, which include new playground equipment and soft surfacing, a new restroom, a boat dock, a kayak launch, two additional pickleball courts, fencing around all courts, a picnic shelter (gazebo), and landscaping. The estimated total cost is approximately \$700,000, with the grant covering 50% of the expense. Administrator Flannery noted that the Village could apply for a MEPRD park grant next year and Madison County loan program. Mayor White emphasized that the proposed improvements reflect input from Parks and Recreation members and community residents.

All were ok to place on agenda for approval at next Board meeting.

**6:35 PM Water Service & Pre-Annexation: 11 Robin Lane, Collinsville – Mayor**

Agreement will be on agenda for next Board meeting. Public hearing will be at 5:45 p.m.

**6:35 PM Water Service & Pre-Annexation: 3 Knoll Drive, Collinsville – Mayor**

Agreement will be on agenda for next Board meeting. Public hearing will be at 5:50 p.m.

**6:35 PM Calendar Updates**

9/13 Pet Microchipping, Vaccinations & Registration event; 9/13 Concert – Troy Community Band; 9/15 Museum Committee meeting; 9/15 Parks & Rec meeting; 9/17 Board meeting; 9/20 Museum open; 9/20 Fishing Derby; 9/21 Friends of Bluegrass concert; 9/22 Planning Commission meeting; 9/24 Caucus meeting

**6:38 PM Trustee Comments**

**6:38 PM** Trustee Vallino inquired about the trophies for the Fishing Derby. Trustee Clark responded that she had given them to Bob Hunter and has a meeting on Monday, noting that he has everything well organized.

**6:39 PM** Trustee Schmidt wished Trustee Vallino a Happy 70<sup>th</sup> Birthday!

**6:40 PM** Trustee Bell reported that the fiber installation crew did a great job seeding and strawing yards in his area. He also expressed his agreement with Trustee Gullledge's comments regarding the Memorial Program Policy.

**6:41 PM** Trustee Clark noted that the Parks and Recreation Committee would be discussing the Memorial Program Policy on Monday evening and preparing a joint presentation of the changes they would like to propose.

**6:41 PM** Trustee Gulledge complimented the administration on the Village's progress with potential annexations. He suggested further review, possibly including another special census to increase state revenue.

**6:44 PM** Trustee Kukla commended Jolene and staff on the financial audit.

**6:44 PM Mayor Comments**

Mayor White asked the Board to review his notes, highlighting the many projects currently underway and expressing optimism about upcoming opportunities. He stated that he hopes to share positive news on economic development in the near future and emphasized that everyone is working hard in the best interests of the Village of Maryville. Mayor White noted that the acquisition and implementation of the new code enforcement system, along with efforts to address ordinance violations, have been well received. He added that one of the reasons residents love Maryville is because it is a beautiful community, and the Village is committed to keeping it that way.

Trustees discussed the Safe Routes program, noting the importance of explaining the grant application to residents and requesting their cooperation and support, as the project is intended to keep children safe.

Trustee Vallino referenced the Mayor's notes regarding pavilion bids, noting they were higher than expected and asked about the results. Mayor White reported the lowest bid was approximately \$1.2 million. Discussion followed about scaling the project back, with Trustees also expressing concern about mine subsidence issues being a higher priority. Trustee Vallino suggested looking into a portable stage.

Mayor White informed the Board about the flyer for the upcoming Family Evening at Edison's. He noted that anyone interested in attending should obtain a Village ID from Administrator Fulton.

**6:57 PM Closed Session**

**5 ILCS 120/2(c)(1)** – The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body

Motion to Enter Closed Session, Moved by Schmidt, Seconded by Bell.

**Vote:** Motion carried by unanimous roll call vote (summary: Yes = 6).

**Yes:** Vallino, Schmidt, Bell, Clark, Gulledge, Kukla.

**7:50 PM Return to Open Meeting**

Motion to Come out of Closed Session, Moved by Kukla, Seconded by Vallino.

**Vote:** Motion carried by unanimous roll call vote (summary: Yes = 6).

**Yes:** Vallino, Schmidt, Bell, Clark, Gulledge, Kukla.

**7:51 PM Approval of Previous Closed Session Minutes – September 3, 2025**

Motion to Approve, Moved by Gulledge, Seconded by Bell.

**Vote:** Motion carried by unanimous roll call vote (summary: Yes = 6).

**Yes:** Vallino, Schmidt, Bell, Clark, Gulledge, Kukla.

**7:51 PM Adjournment**

There being no more business to come before this meeting, Mayor White called for a motion to adjourn.

Motion to Adjourn, Moved by Bell, Seconded by Vallino.

**Vote:** Motion carried by unanimous roll call vote (summary: Yes = 6)

**Yes:** Vallino, Schmidt, Bell, Clark, Gullledge, Kukla

**7:52 PM Meeting adjourned**

Respectfully submitted,

Tammy Warner  
Deputy Clerk