

VILLAGE OF MARYVILLE
WEDNESDAY, AUGUST 13, 2025
CAUCUS MEETING MINUTES

6:00 PM Call to Order

6:00 PM Prayer / Pledge of Allegiance

Clerk Henry opened the meeting with prayer. Mayor White led the Pledge of Allegiance.

6:01 PM Roll Call.

Trustees Present: Vallino, Bell, Clark, Gullledge, Kukla.

Trustees Absent: Schmidt

Also in attendance were Clerk Henry, Deputy Clerk Warner, Attorney Genovese, Administrator Flannery, Building & Zoning Administrator Fulton, Streets Superintendent Keplar, Water/Sewer Superintendent Hoffmann, Fire Chief Dankenbring, and 1 guest.

6:01 PM Public Comments

There were none.

6:02 PM Minutes – July 30, 2025

Mayor White called for a motion to approve the minutes of the July 30, 2025 Caucus meeting.

Motion to Approve, Moved by Bell, Seconded by Vallino.

Vote: Motion carried by unanimous roll call vote (summary: Yes = 5).

Yes: Vallino, Bell, Clark, Gullledge, Kukla.

6:02 PM Request Approval of swearing in of Ezra Dotson as a Probationary Firefighter/Paramedic at next Board meeting – Dankenbring

Chief Dankenbring requested approval to swear in a new probationary Firefighter/Paramedic at the August 20th Board meeting so he can begin the Fire Academy on August 25th.

All were ok to place on agenda for approval at next Board meeting.

6:04 PM Request Approval for Memorandum of Understanding with the Maryville Professional Fire Fighters Local 4531 Contract – Dankenbring

Chief Dankenbring explained that the Fire Department currently operates with three shifts on a 24-hours on/48-hours off schedule, with each firefighter receiving a Kelly Day every 7th shift, which is an additional day off after 6 shifts.

He explained that the proposed MOU would establish a 24-hour shift on Sundays and Thursdays to cover the Kelly Days of other full-time staff, ensuring that two full-time Firefighter/Paramedics are on duty seven days a week.

Mayor White commented that this provides ample coverage seven days a week and noted that the Union has agreed to the memorandum.

Trustee Gullledge inquired whether this would affect the budget. Chief Dankenbring explained that the salary for the seventh full-time employee was already budgeted and that the change could potentially reduce overtime costs.

All were ok to place on agenda for approval at next Board meeting.

6:06 PM Request Approval to Execute Ground Emergency Medical Transportation (GEMT) Program for Ambulance Fees – Dankenbring

Chief Dankenbring explained that the program allows the Village to capture additional reimbursement from Medicaid ambulance transports, which make up approximately 15-18% of calls. He noted that this would recoup funds the Village is currently losing.

Administrator Flannery added that the program helps bridge the gap between Medicaid reimbursement and ambulance billing rates, with an estimated additional annual revenue of \$70,000–\$110,000.

All were ok to place on agenda for approval at next Board meeting.

6:12 PM Resolution for Demolition of 24 Dogwood Terrace – Fulton

Administrator Fulton requested a Resolution on the agenda to move forward with the demolition of vacant property located at 24 Dogwood Terrace he described as unsafe and uninhabitable.

All were ok with placing Resolution on agenda for approval at next Board meeting.

6:12 PM Resolution for Demolition of 130 W. Perry Street – Fulton

Administrator Fulton requested a Resolution on the agenda for demolition of property located at 130 W. Perry Street.

All were ok with placing Resolution on agenda for approval at next Board meeting.

6:13 PM Discussion was held regarding properties on Keebler Oaks. Administrator Fulton stated that Code Enforcement will be at the properties tomorrow to assess progress.

6:18 PM Change Order No. 1 from Haier Plumbing & Heating for the Interceptor Sewer Project – Hoffmann

Superintendent Hoffmann presented request for Change Order No. 1 in the amount of \$19,429.88. All were ok with placing on agenda for next Board meeting.

6:20 PM Concrete Repair Work on Field Point – Keplar

Superintendent Keplar requested approval to award a contract to Stutz Excavating for concrete repair work on Field Point Drive (addresses 2408–2400) in the amount of \$32,300. He explained that Field Point is a very level road and is holding water. Approximately 1,350 sq. ft. of concrete would be removed and replaced to redirect the flow of water. He added that Stutz Excavating submitted the lowest bid and has a record of quality work.

All agreed to add to agenda for next Board meeting.

Trustee Gullledge complimented the quality of work on the alley between Division and Perry. Discussion was held regarding the condition of the Public Works building. It was noted that the area near the offices and lunchroom is affected by mine subsidence. Superintendent Keplar explained that two concrete slabs are separating, which is impacting the walls.

6:31 PM Ordinance Declaring Police Vehicles Surplus – Flannery

Administrator Flannery requested approval to add a Surplus Ordinance to the agenda for the next Board meeting. She advised both Units #194 and #196 are in need of extensive repairs. Unit #194 was traded-in on the purchase of one of the new Police vehicles. Unit #196 will be placed on Purple Wave's auction site.

All agreed to place the Ordinance on agenda at next Board meeting.

6:32 PM Vacation of Janet Drive off Bauer Lane – Flannery

Administrator Flannery requested Board approval to vacate a 50-foot strip of property on Janet Street off Bauer Lane. She noted the last notice for sale in 2017 received no bids. She suggested vacating the property while maintaining an ingress/egress and utility easement. She recommended sending letters to adjacent property owners to petition for the vacation. The property would be granted at no cost.

All were in agreement to add to agenda for next Board meeting.

6:34 PM Water Service & Pre-Annexation: 36 Pat Drive, Collinsville – Mayor

Agreement will be on agenda for next Board meeting. Public hearing will be at 5:45 p.m.

6:35 PM Calendar Updates

8/16 Museum open; 8/16 Summer concert (Dueling Pianos); 8/18 Museum Committee meeting; 8/18 Park Committee meeting; 8/20 Board meeting; 8/25 Fire Pension Board meeting; 8/25 Planning Commission meeting; 8/27 Caucus meeting.

6:38 PM Trustee Comments

6:38 PM Trustee Clark informed the Board that the Police Department will be using the Firemen's Park pavilion for an event on September 13th for the microchipping of animals.

She also reported receiving an email from Tapestry of Love Ministries inquiring about holding a 5K at Drost Park on November 1st to raise funds to build a house for a family in Guatemala. She noted the organization is a nonprofit agency based in Granite City.

Mayor White asked Julie to email Tonya with the event specifics so that the request could be submitted to the Board.

6:44 PM Trustee Gulledge and Administrator Flannery discussed current Ordinance concerning large parcels and the requirements for mowing high grass. Administrator Flannery suggested that the Board consider revising the Ordinance.

Trustee Gulledge also stated that the Field Point Road work should proceed, noting that it is necessary due to standing water in the area and that he has received complaints from residents.

6:46 PM Mayor Comments

Mayor White asked everyone to review his notes and direct any questions to Tonya. He informed the Board that the Village secured a \$150,000 grant from MEPRD, which will be used toward the entertainment pavilion. Mayor White also commended Tonya for her outstanding work in obtaining the grant. Mayor White shared that residents are concerned about citizens waiting for the MCT bus on the side of Village Hall without a shelter. He noted that MCT plans to move the shelter currently by the YMCA to a location in front of Village Hall, across from Anthony Drive. Mayor White advised that the cannon at the Highway 159 Memorial will be painted in the near future. He also inquired about the memorial between Village Hall and the Police building, noting that Bob would like to redo the electrical work, replace the brick pavers, and remove the fountain. The proposal would involve installing a slab with flower planters instead of the fountain. The Mayor asked for the Board's input on the idea. Tonya noted there are existing electrical issues with the fountain, as well as concerns about children drinking from it. All were in favor.

Trustee Kukla inquired about the parking expansion. Mayor White responded the expansion has been cancelled due to the high cost of the project. He suggested that, prior to the next Khoury League season, parking be allowed along the side drive, provided emergency vehicles can still enter and exit.

Mayor White informed the Board that an adjuster for mine subsidence visited this week to inspect the Police Department, Village Hall, and Streets building. The adjuster recognized the severity of the issue and will relay his findings to the insurance company. Correspondence is expected in the near future, and any information received will be shared with the Board.

Administrator Flannery reported that bids for the pavilion project are expected back during the first week of September. The Board discussed possible funding sources, including the use of TIF funds, other grant opportunities, and loan programs. The discussion also covered the current costs and labor associated with renting a stage for events. The larger rental stage costs approximately \$4,000, while the smaller stage costs about \$1,000. It was noted that a permanent pavilion and stage could represent a long-term investment by reducing these recurring rental costs and associated manhours. Trustee Gulledge expressed concerns about the location of a permanent stage, parking capacity, and potential noise concerns from nearby residents. Mayor White emphasized the importance of promoting tourism in Maryville. He suggested reviewing other communities' approaches, such as Troy's successful Main Street closures for bands, and visiting Highland's Town Center to view their permanent stage and pavilion as a possible model for Maryville's vision.

Mayor White informed the Board that livestreaming of Board meetings will begin in September.

7:05 PM Adjournment

There being no more business to come before this meeting, Mayor White called for a motion to adjourn.

Motion to Adjourn, Moved by Bell, Seconded by Vallino.

Vote: Motion carried by unanimous roll call vote (summary: Yes=5)

Yes: Vallino, Bell, Clark, Gulledge, Kukla.

7:06 PM Meeting adjourned.

Respectfully submitted,

Tammy Warner
Deputy Clerk