

**VILLAGE OF MARYVILLE**  
**WEDNESDAY, JULY 9, 2025**  
**CAUCUS MEETING MINUTES**

**6:30 PM Call to Order**

Mayor White called the Caucus meeting of Wednesday, July 9<sup>th</sup>, 2025 to order.

**6:30 PM Prayer / Pledge of Allegiance**

Clerk Henry opened the meeting with prayer. Mayor White led the Pledge of Allegiance.

**6:30 PM Roll Call**

**Trustees Present:** Vallino, Schmidt, Bell, Clark, Gulleedge, Kukla.

Also in attendance were Clerk Henry, Attorney Genovese, Administrator Flannery, Building & Zoning Administrator Fulton, Streets Superintendent Keplar, Fire Chief Dankenbring and 2 guests.

**6:31 PM Minutes – June 25, 2025**

Mayor White called for a motion to approve the minutes of the June 25, 2025 Caucus meeting.

Motion to Approve, Moved by Bell, Seconded by Vallino.

**Vote:** Motion carried by unanimous roll call vote (summary: Yes = 6).

**Yes:** Vallino, Schmidt, Bell, Clark, Gulleedge, Kukla.

**6:32 PM Change to Code of Ordinances Regarding Ambulance Fees – Dankenbring**

Chief Dankenbring requested to modify verbiage in fee schedule for the ambulance fees in the code. The new billing company, Medicount, suggested to remove oxygen line item in the fee schedule because it is bundled into other charges for Medicare and private insurance payment. Also eliminate wording “if resident called” on refusal of treatment fees. This is not asked during assessment by the paramedics.

Trustee Schmidt asked about the fees that went into effect 1/1/24.

Chief Dankenbring explained that the billing fees automatically increase every May 1<sup>st</sup>. He will send an updated fee schedule in April to the billing company.

Trustee Gulleedge asked “if resident called” could become a legal issue if loved ones came back later and say that we left.

Chief Dankenbring explained that there is a report and it is documented if there is a refusal.

Currently, no knowledge of any of these fees being disputed by Medicare. Dankenbring noted he is learning a lot about billing in general with the new billing company and hoping to have a better understanding of fees. All were ok with changes and placing on agenda for next Board meeting for approval.

**6:37 PM Fire Pay for Paid On-Call Firefighters (Quarter 2, 2025) – Dankenbring**

Chief Dankenbring presented figures for 2<sup>nd</sup> quarter payout.

All were ok with paying on-call firefighters.

**6:38 PM Glen Carbon Fire Protection District Mutual Aid Agreement – Dankenbring**

Chief Dankenbring proposed approval for a mutual aid agreement with Glen Carbon Fire Protection District (same as our current fire aid agreement with Troy Fire Protection District). We have an agreement with State wide MABAS.

All were ok with Glen Carbon Fire Protection District Mutual Aid Agreement.

**6:39 PM** Chief Dankenbring reported cardiac call on Monday afternoon. Patient went into cardiac arrest while crew was there. Patient was resuscitated. Another save. This makes two this year.

Chief remarked the department is doing a great job!

Mayor White added that Chief Dankenbring is planning to recognize those firefighters/paramedics

for their outstanding efforts.

Chief Dankenbring is coordinating this for next Board meeting and will provide all information to Jolene and Tonya.

Chief Dankenbring confirmed with Mayor White that staffing was good for Homecoming.

**6:42 PM Change Order No. 1 for the Pat Drive/Keebler Road Water Main Improvements Project – Hoffmann**

Administrator Flannery presented request for Change Orders. Juneau to provide memos for each change order. Discussion regarding the meeting with Juneau this morning and request for Juneau to be diligent when preparing initial project estimates and design documents.

**6:53 PM 2025/2026 Fiscal Year Estimated Anticipated Revenues – Henry/Flannery**

Henry presented the Estimated Anticipated Revenue report which will be filed with the county by July 31, 2025.

2025/2026 Fiscal Year Appropriations – Henry/Flannery

Henry explained how the Appropriation sets our legal spending limits for the Village of Maryville. Appropriation numbers are worst-case scenario.

All were ok with placing on agenda for next Board meeting.

**6:57 PM MEPRD Grant for Entertainment Pavilion Funding – Flannery**

Administrator Flannery discussed submitting for the MEPRD grant for \$150,000. Funds, if awarded, will be used for the entertainment pavilion. This will be submitted next week. We cannot award any contracts for project until grant is approved.

All were ok with placing Resolution on agenda for next Board meeting.

**7:01 PM PGAV Services – Flannery**

Administrator Flannery recommended approval of contracting PGAV for professional services. There have been ongoing discussions with owner of Town Center, as well as looking at 159 and 162 corridors. With approval, looking to modify comp plan to reflect potential land use changes. All ok with approval of contracting PGAV for professional services.

**7:05 PM Water Service & Pre-Annexation Agreements for the following:**

Water Service & Pre-Annexation Agreement : 5910 Galli Lane, Collinsville

Water Service & Pre-Annexation Agreement: 31 Rosewood Drive, Maryville

Water Service & Pre-Annexation Agreement: 31 Pat Drive

Agreements will be on agenda for next Board meeting.

**7:05 PM Calendar Updates**

7/10 Fire & Police Board meeting; 7/11-7/12 Homecoming; 7/16 Board meeting; 7/19 Museum open; 7/19 Movie in the Park (Moana 2); 7/21 Museum Committee meeting; 7/21 Park Committee meeting; 7/23 Caucus; 7/26 Movie in the Park (Inside Out 2); 7/28 Planning Commission meeting; 7/30 Caucus meeting

## **7:09 PM Trustee Comments**

**7:09 PM** Vallino commented on his appreciation for the Humdinger building coming down. He commented on Keebler Oaks resident with pallets. Mayor noted that legal research was conducted on ordinances showing violations. This will be addressed soon.

**7:13 PM** Schmidt asked about the updated pictures being placed on the Village website. Mayor suggested that a third party possibly take over website. Schmidt noted that Administrative Flannery's contact information is not anywhere on website.

**7:15 PM** Bell commented on his anticipation for a great homecoming and a year with two good nights and hopes everyone stays safe!

**7:15 PM** Gulledge gave kudos to Public Works on cemetery and around town. Everything looks great! He was glad to see Humdingers gone. He commented on weeds at Buffalo park. Also, he commented on 112 Oak Hill.

**7:17 PM** Kukla thanked everyone for the support with 112 Oak Hill and is praying for good weather this weekend.

## **7:17 PM Mayor Comments**

Mayor White asked all to read/review his notes and refer any questions to Tonya.

He is praying for homecoming to be a huge success.

He hopes all had a great Fourth of July weekend.

He will be attending IML conference this year, along with Tonya plus 3 Trustees each year. Travel money has been budgeted. Reservations need to be scheduled ASAP. Conference dates are 9/18-9/20. Mayor plans to leave on Wednesday, September 17<sup>th</sup> after Board meeting.

Trustees that committed to go: Vallino, Clark, Kukla. Trustees were instructed to let Tonya know which dates they will need hotel reservations for.

## **7:24 PM Adjournment**

There being no more business to come before this meeting, Mayor White called for a motion to adjourn.

Motion to Adjourn, Moved by Bell, Seconded by Vallino.

**Vote:** Motion carried by unanimous roll call vote (summary: Yes = 6).

**Yes:** Vallino, Schmidt, Bell, Clark, Gulledge, Kukla.

**7:25 PM** Meeting adjourned.

Respectfully Submitted,

Tammy Warner  
Deputy Clerk