

VILLAGE OF MARYVILLE
WEDNESDAY, JUNE 11, 2025
CAUCUS MEETING MINUTES

6:30 PM Call to Order

Mayor White called the Caucus meeting of Wednesday, June 11, 2025 to order.

6:30 PM Prayer / Pledge of Allegiance

Trustee Clark opened the meeting with prayer. Mayor White led the Pledge of Allegiance.

6:31 PM Roll Call.

Trustees Present: Vallino, Schmidt, Bell, Clark, Gulledge, Kukla.

Also in attendance were Clerk Henry, Attorney Alexander, Administrator Flannery, Fire Chief Dankenbring, Building & Zoning Administrator Fulton, Water/Sewer Superintendent Hoffmann, Streets Superintendent Keplar and 4 guests.

6:31 PM Public Comments

Susan Smith, Collinsville, IL. Mrs. Smith was in attendance to update the Board on the sale of her business; Plan Shop Live LLC. She confirmed that the new buyer, Mr. Dapkus, who was also in attendance, would be purchasing the established LLC and Mrs. Smith would be remaining as a member of the LLC. Therefore the liquor and gaming license could be reinstated for the LLC. Mrs. Smith thanked the Board for their support and patience during this transition.

David Dapkus, Highland, IL. Mr. Dapkus is the purchaser of the Plan Shop Live LLC. He informed the Board that the new members of the LLC have been fingerprinted and that they had received the liquor and gaming applications this evening. He will be running the business with his daughter and son-in-law. They plan to open the Speakeasy Parlor in July. It will be a little while before the opening of the restaurant. Mr. Dapkus noted there will be a Veterans theme for the business noting that his son-in-law has pledged 25% of his profits to veteran organizations.

Tom Coppotelli, Collinsville, IL. Mr. Coppotelli is the individual hired as the part-time code enforcement/building and zoning assistant. Mr. Coppotelli gave a brief work history and stated he is looking forward to the opportunity to work for the Village. He is scheduled to begin work tomorrow, June 12th.

6:40 PM Minutes – May 28, 2025

Mayor White called for a motion to approve the minutes of the May 28, 2025 Caucus meeting.

Motion to Approve, Moved by Vallino, Seconded by Bell.

Vote: Motion carried by unanimous roll call vote (summary: Yes = 6).

Yes: Vallino, Schmidt, Bell, Clark, Gulledge, Kukla.

6:41 PM Request to Purchase 2 AED's for the Fire Department – Dankenbring

Chief Dankenbring presented his request to purchase 2 AED's to replace existing units that have become obsolete. These AED's will be for Engine 2410 and Ladder truck 2430. Trustee Clark mentioned a grant for AED's that she had found. Dankenbring will research the grant to see if the needed/required AED is available with the grant. Board agreed to place the purchase on the June 18th agenda for approval.

6:44 PM Request to Purchase a Vac-Con Combination Sewer Cleaner Truck – Hoffmann

Superintendent Hoffmann presented his request to purchase a new vac-con sewer cleaner truck. This truck will replace the existing trailer-mounted hydro excavation unit which Hoffmann noted has been outgrown. Hoffmann outlined the benefits to having this type of large independent truck. The hydro excavation unit will be used as a trade-in (\$50,000) on the purchase of the new truck. Due to the expense of the truck (\$676, 945.25), the purchase will be financed. Administrator Flannery obtained financing quotes from area banks. FCB Bank had the lowest rate of 4.8%. Flannery also recommended a down payment of \$250,000 which would result in interest savings. The loan will be a 5-year loan with the first payment due next fiscal year. After some discussion on the downpayment amount, the Board agreed to place the purchase and financing on the June 18th agenda for approval. Hoffmann requested, and was granted, permission to order the truck tomorrow as the quoted price expires on June 13th.

6:55 PM Request to Purchase a Stand-Alone Generator for the Autumn Oaks Lift Station – Hoffmann

Superintendent Hoffmann presented his request to purchase a stand-alone generator for the Autumn Oaks lift station. Hoffmann noted the long-term plan is to have generators for all lift stations. The Autumn Oaks station is the next on the list. Hoffmann noted this is a budgeted item. Board agreed to place the purchase on the June 18th agenda for approval.

6:56 PM Resolution for a Grant Application with ACT for a Bicycle and Pedestrian Master Plan – Flannery

Administrator Flannery stated this resolution is required for the ACT grant application. The grant request is for the balance of the plan cost (\$40,380 which is 60%) for the Bicycle and Pedestrian Master Plan. A grant submitted to MEPRD for 40% of the plan cost has been approved. Flannery also noted that the MEPRD grant for the Fishing Derby (up to \$2,500) has also been approved. Trustee Gulledge asked why the Bicycle and Pedestrian Master plan was needed. Flannery responded it would be of value when preparing a master park plan and when applying for other park grants. Resolution ok to place on the June 18th agenda.

6:58 PM TIF Redevelopment Agreement re: The Bottle Shop – Flannery

Administrator Flannery presented a redevelopment agreement report prepared by Moran Economic Development for TIF assistance regarding The Bottle Shop. Flannery reviewed the calculations and specifics of the agreement. Trustee Schmidt asked for clarification that video gaming is allowed in this type of establishment. Mayor and Flannery assured the Board that it is but will review the ordinance and confirm. Resolution for the agreement ok to place on the June 18th agenda.

7:04 PM Write-off of Inactive Water/Sewer Billing Accounts – Flannery

Administrator Flannery requested approval to write-off \$32,859.34 in uncollectable debt for water and sewer bills. The request is due to moving to a new utility billing software system and not wanting to move uncollectible bills. Approval of the write-off will be via Ordinance. Ok to place on the June 18th agenda.

7:08 PM Water Service & Pre-Annexation Agreement: 156 Ridgemoor Drive, Glen Carbon – Mayor

Mayor noted this is the Village's standard water service and pre-annexation agreement. Public hearing and Ordinance will be on the June 18th agenda.

7:08 PM Calendar Updates

6/14 Movie (Meg 2); 6/16 Museum Committee meeting; 6/16 Park Committee meeting; 6/18 Board meeting; 6/21 Museum open; 6/23 Planning Commission meeting; 6/25 Caucus; 6/28 Kayaking

7:11 PM Trustee Comments

Trustee Gulledge invited everyone to attend the next museum meeting, noting they have been working on several new items. Also he will be working at the museum this coming Saturday and would be happy to give anyone a tour.

Trustee Kukla welcomed Mr. Coppotelli noting he has known him for years and is a great choice.

7:12 PM Mayor Comments

Mayor distributed a list of project updates (copy attached to these minutes) and asked if anyone needed any further clarification. Trustee Schmidt asked about the “Parking lot expansion” item. Mayor stated he has asked Juneau Engineering to prepare a study for options regarding an expansion of parking on the open area to the west of the Police building.

Mayor pointed out that the Museum’s report for May was included in the meeting packet.

7:16 PM Adjournment

There being no further business to come before this meeting, Mayor White called for a motion to adjourn.

Motion to Adjourn, Moved by Bell, Seconded by Clark.

Vote: Motion carried by unanimous roll call vote (summary: Yes = 6).

Yes: Vallino, Schmidt, Bell, Clark, Gulledge, Kukla.

7:17 PM Meeting adjourned.

Respectfully submitted,



Jolene R. Henry
Village Clerk

Mayor's Comments

- Fire:
 - Ambulance October Delivery
- Police:
 - Accepting applications
 - Deputy Chief Ponce to FBI Academy July
 - Several Community Events (cones with a cop, Scooters, etc.)
- Streets:
 - Perry Division ½ completed Concrete Poured
 - Parking lot expansion in front of PD underway Juneau doing study information on scope and cost to come after study is completed
 - Waiting on Stutz for Fox Mill and Lin High
- Water Department:
 - Pat Drive Supplies Delivered Juneau Doing Locates Project Started
 - Sewer Interceptor Started and Progressing
 - 157/162 Water Main Relocation Scheduled next Wednesday or Thursday
- Clerk's Office/Building and Zoning:
 - Auditors on site

- Code Enforcement Officer hired (Tom Coppotelli)
- Administrative Assistant/Deputy Clerk interviews completed recommendation to board soon
- Signed Agreement with Medicount
- Munilink billing software contract signed
- Annexations being researched
- Anderson Hospital expansion project underway plans being reviewed
- Nuisance properties currently sent to court hopes of demolishing soon
- Village Administrator/Mayor
 - Update with Henderson regarding the pavilion. Most discussion was ensuring proper power and lighting would be done. We feel confident we are in good shape to handle any event.