

VILLAGE OF MARYVILLE
WEDNESDAY, MAY 28, 2025
CAUCUS MEETING MINUTES

6:30 PM Call to Order

Mayor White called the Caucus meeting of Wednesday, May 28, 2025 to order.

6:30 PM Prayer / Pledge of Allegiance

Mayor invited Pastor Jeff Chamberlain from Copper Creek Christian Church to open the meeting with prayer. Mayor White then led the Pledge of Allegiance.

6:31 PM Roll Call.

Trustees Present: Vallino, Schmidt, Bell, Clark, Gulledge, Kukla.

Also in attendance were Clerk Henry, Attorney Genovese, Administrator Flannery, Fire Chief Dankenbring, Building & Zoning Administrator Fulton, Water/Sewer Superintendent Hoffmann, Streets Superintendent Keplar, Police Chief Manley and 1 guest.

6:31 PM Public Comments

Susan Smith was in attendance with the purpose of updating the Board on the potential ownership change of her Plan Shop Live LLC. She stated that she now has 2 interested parties, noting that a contract should be signed very soon. She confirmed for the Board that both parties have indicated they will take over the LLC and Mrs. Smith will remain on the LLC for a period of time. After discussing the intent of Mrs. Smith and the possible time constraints the Village Attorney advised that the current Village ordinance allows for action within 90 days from the initial business closure. Mayor White polled the Trustees and all were in favor of granting Mrs. Smith the 90 days to settle a contract. Mrs. Smith thanked the Board for their support and consideration.

6:38 PM Minutes – May 14, 2025

Mayor White called for approval of the minutes of the May 14, 2025 Caucus.

Motion to Approve, Moved by Vallino, Seconded by Bell.

Vote: Motion carried by unanimous roll call vote (summary: Yes = 6).

Yes: Vallino, Schmidt, Bell, Clark, Gulledge, Kukla.

6:38 PM EMS Billing Service Provider – Dankenbring

Chief Dankenbring presented his request to change EMS billing providers. Chief noted the new company is smaller and is set up so that the Village will be assigned an account representative who will deal directly with Village personnel. Chief noted that since the existing provider has enlarged the company, there have been some negative issues. The new provider has been recommended by the Fire Chief at Collinsville. Additionally the new company will charge a 5% billing fee as opposed to the current company at 7%. The Board requested that the Village Attorney review the contract and if approved, the proposal is ok to place on the next Board meeting agenda.

6:41 PM Lin-Hy Subdivision Road Repairs – Keplar

Keplar informed the Board that there are 9 areas where the road is breaking up in the subdivision. He proposes to have a contractor cut out the bad spots and re-pour asphalt at 4 inches. 2 companies were willing to give a bid: Stutz Excavating bid \$38,300; C.E. Mahoney Co. bid \$63,853.27. Keplar would prefer using Stutz. There was discussion regarding the resurfacing project that was completed in 2023. The Engineer believes the high-water table in this area is the main reason for the problem. Board agreed to place on next Board meeting agenda.

6:48 PM Resolution for Participation in a 457b Plan – Flannery

Flannery stated the Resolution is simply to formalize the Boards' previous authorization to offer this plan to Village employees. Resolution will be on the next Board meeting agenda.

6:48 PM Resolution for MEPRD Community Planning Grant – Flannery

Flannery noted this Resolution is required for the MEPRD grant for a Master Bicycle and Pedestrian plan. The grant has been submitted. The total for the plan is \$67,300. MEPRD grant is for 40%. The remaining 60% will be requested from ACT.

6:49 PM Calendar Updates

6/2 Community Improvement Board meeting; 6/4 Board meeting; 6/7 Museum open; 6/11 Caucus; 6/14 Movie in the Park (Meg 2); 6/16 Museum Committee meeting; 6/16 Park Committee meeting

6:50 PM Trustee Comments

6:50 PM Gullledge thanked those who helped place the flags at the cemetery for Memorial Day. Noted the cemetery grounds looked good.

6:51 PM Kukla stated his appreciation to Officer Hopke for noticing that his garage door had been left open one night.

6:52 PM Mayor Comments

Mayor White reviewed a list of updates to various projects. (List attached to these minutes.)

Attorney Genovese gave an update to the Board regarding the process for condemning the derelict properties.

In regards to the mine subsidence issue, Mayor noted that Administrator Flannery had received a proposal from FGM for a remediation plan and scope for a possible new facility. Mayor stated that the proposal will be sent to the Board for review prior to next week's Board meeting. He requested that the Board review the proposal and be prepared to authorize entering into the agreement with FGM.

Mayor also noted that the Motor Fuel Tax bids for concrete for the 2026 year were received today. Approval of the bid will be on the next Board meeting agenda.

Mayor received a request from the Faith In Action group in Collinsville to support their fund-raising gala on July 11th. Board agreed to do a half-page ad at \$125.

Mayor announced that there will be an Open House on June 14th from 6:30p to 8:30p in honor of Pastor Kratzer of Our Lord's Lutheran church who will be resigning and moving out of the area.

7:22 PM Mayor White called for a motion to enter Closed Session under 5 ILCS 120/2(c)(1) –

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body.

Motion to Enter Closed Session, Moved by Schmidt, Seconded by Bell.

Vote: Motion carried by unanimous roll call vote (summary: Yes = 6).

Yes: Vallino, Schmidt, Bell, Clark, Gullledge, Kukla.

8:02 PM RETURN TO OPEN SESSION

Mayor White called for a motion to come out of Closed Session.

Motion to Come out of Closed Session, Moved by Bell, Seconded by Gullledge.

Vote: Motion carried by unanimous roll call vote (summary: Yes = 6).

Yes: Vallino, Schmidt, Bell, Clark, Gullledge, Kukla.

8:03 PM Adjournment

There being no further business to come before this meeting, Mayor White called for a motion to adjourn.

Motion to Adjourn, Moved by Bell, Seconded by Vallino.

Vote: Motion carried by unanimous roll call vote (summary: Yes = 6).

Yes: Vallino, Schmidt, Bell, Clark, Gullledge, Kukla.

8:03 PM Meeting adjourned.

Respectfully submitted,



Jolene R. Henry
Village Clerk

Project Status:

Sewer Interceptor – Haier Plumbing started yesterday. Anticipated completion by the end of the year.

- 157/162 Water Main Relocation – No update
- Pat Drive – No update
- Keebler Roundabout – No update
- Alley between Perry and Division Street – work beginning tomorrow
- 22 Foxmill – Storm Sewer Repair, Erosion- received quote of \$23,300. Awaiting a start day from Stutz Excavating

Derelict Properties Status – The Building Department has provided photos along with information on condition to the Village attorney to begin the process again for each property.

Personnel:

Clerk Applicants – 35 Applications received to date; Deadline June 9th.

Code Enforcement Summer Help – 1 Application received to date; Deadline June 5th.

Police/ FF Hiring:

Police -Current list exhausted with candidates that do not need the academy. Have received 4-5 applications for new hires. Will need to complete testing. All require the academy. Three for a lateral list.

Fire- Has received 2 applications, both are paramedics. The application deadline is June 23rd. The testing process will follow. Anticipate a late July hiring.

Mine Subsidence:

FGM plan - City Administrator met today with a representative from FGM. More information will be provided in her report next week. Moving forward.

Phone Upgrades/Fiber:

Phone numbers were ported on May 20th; generally speaking, the system is complete with a few minor issues to be worked out.

The locks for water department and street department are still to be completed. Village Hall, PD, are done. The park cameras – cabling to be completed on Thursday and cameras installed next week.

Grants:

Submitted application for the MEPRD Event Sponsorship grant for the Fishing Derby. Also submitted application for the MEPRD Community Planning Grant for a bicycle/pedestrian plan to have Juneau complete. MEPRD covers 40% of cost and VA is completing application to the MCT for the other 60% of the cost. MEPRD meets to review in June and MCT will review submitted application in August.

The Police Chief and VA are working jointly on a COPS grant for the hiring of an additional officer. The deadline for the application is July 1st.