

VILLAGE OF MARYVILLE
WEDNESDAY, MARCH 26, 2025
CAUCUS MEETING

6:30 PM Call to Order

Mayor Short called the Caucus meeting of Wednesday, March 26, 2025 to order.

6:30 PM Pledge of Allegiance

6:30 PM Roll Call.

Trustees Present: Vallino, Schmidt, Bell, Clark, White

Trustees Absent: Kostyshock

Also in attendance were Deputy Clerk Fuhler, Administrator Flannery, Attorney Wykoff, Building/Zoning Administrator Fulton, Police Chief Manley, Water/Sewer Superintendent Hoffmann, and Street Superintendent Keplar.

There were three guests.

6:30 PM Minutes – March 12, 2025

Mayor Short called for approval of the minutes of the March 12, 2025 Caucus meeting. He asked if there were any questions, corrections, clarifications or additions to the minutes as presented. There were none.

Motion to Approve, Moved by Vallino, Seconded by Bell: (Yes = 5)

Yes: Vallino, Schmidt, Bell, Clark, White

6:31 PM Planning Commission Items – Fulton

Building/Zoning Administrator Fulton reported that at the March 24th Planning Commission meeting, the Commission unanimously approved the Preliminary Development Plan for 2521 N. Center St.: Anthony Street Townhomes and supported a variance request to increase the project size from 10 to 12 units.

Fulton also noted that the Commission reviewed the Concept Plan for The Bottle Shop, which will replace the existing One-Stop at 2619 N. Center St. and that the developer has acquired the Coffee Box property and plans to demolish the existing building. He added that the developer has requested a parking variance to allow 28 spaces instead of the required 42.

Mayor Short stated that the Planning Commission has submitted recommendations for both developments to the Zoning Board of Appeals, which will meet tomorrow evening and that a Resolution for the passage of the Anthony Street Townhome Preliminary Development Plan will be on next week's agenda.

6:41 PM Request to Purchase a Portable Radio – Manley

Police Chief Manley requested Board approval to purchase a Kenwood Viking VP8000 portable radio from DataTronics for \$3,486. He explained that this purchase would provide an additional portable radio in case an existing unit requires repairs. Chief Manley also stated his intention to gradually transition from Motorola to Kenwood radios, citing significant cost savings and the fact that Kenwood is now part of the Digital/Starcom network. He emphasized that surrounding communities have already adopted Kenwood radios.

Mayor Short added that Madison County recently entered into a contract with Kenwood, allowing the Village to purchase radios through the County Purchase Program, ensuring municipal pricing.

He noted that this is a budgeted expense for the year; however, the radio will not arrive until May. To ensure the purchase is invoiced within the current fiscal year, Mayor Short recommended that Chief Manley proceed with placing the order.
Ok to place on the next board meeting agenda for approval.

6:45 PM Summer Help for Public Works – Hoffmann/Keplar

Mayor Short reported that last year, the Streets Department had two summer employees, while the Water Department had none. He noted that both Keplar and Hoffmann recognize the value of summer help, and next fiscal year's budget includes six positions—three for each department. With Board approval, he would like to begin the application process.

6:47 PM Parking Ordinance / Snow Policy – Keplar/Mayor

Due to concerns that arose during recent snow and ice storms, Mayor Short reported that he, Administrator Flannery, and Street Superintendent Keplar have been working on updating the Village's Snow and Ice Policy, specifically regarding street parking in cul-de-sacs. The revised policy clarifies the responsibilities of the Village and those of the residents.

Street Superintendent Keplar shared his concerns about snowplowing cul-de-sacs and proposed amending the Snow Emergencies Ordinance to include the following:

§72.28 PARKING PROHIBITION

It shall be unlawful for the owner or operator of any vehicle to park said vehicle on any cul-de-sac when two (2) inches or more of ice/snow accumulation is projected, until 24 hours have passed after such time as the snow event has concluded and the roadway surface has been cleared and treated. Signs shall be posted in the areas where parking is prohibited under the terms of this section.

The Board discussed the recommendations and options for notifying the residents of the updated Parking Ordinance and Snow Policy.

Keplar and Mayor Short informed the Board that there will be signs placed at the entrance to every Village cul-de-sac directing the residents not to park in the street when 2 or more inches of snow is predicted.

Ok to place on the next board meeting agenda for approval.

7:03 PM Ameren Illinois' Community Engagement & Consultation Program/EV Readiness – Flannery

Village Administrator Flannery reported that Ameren offers a Community Engagement & Consultation Program to assist the Village in developing an electrification plan for the Maryville community. She explained that the plan would be created over the course of three meetings, incorporating input from both the community and the Board to help define the plan's goals. Flannery noted that the program comes at no cost to the Village and is beneficial, as participation would help the Village qualify for future resources, such as funding or support for electric vehicle charging stations and identify suitable locations for them.

Mayor Short stated that the purpose of bringing this item to the Board is to seek consensus on continuing with the program. He mentioned that the initial introductory meeting has already occurred and that the next two meetings will include the Village completing a questionnaire and Ameren assessing potential opportunities, with a primary focus on charging stations.

Ok to place on the next board meeting agenda for approval.

7:07 PM Amendments to Village Code Regarding Economic Development Commission – Flannery

Administrator Flannery recommended that the Village amend the existing ordinance regarding economic development (Administration / Chapter 32: Commissions and the Like / Economic Development Commission of the Code of Ordinances) and re-establish the Economic Development Commission. She noted that appointments to the Commission would be made by the incoming administration. Flannery emphasized that stakeholder involvement is a key foundation of any successful economic development program. She shared her observations from a commission she had seen function effectively and presented a step-by-step initiative for the Board's review, along with a copy of the proposed ordinance revisions. She reiterated her passion for economic development, which she expressed when she was hired, and stated her belief that the Village of Maryville holds significant potential for growth.

Ok to place on the next board meeting agenda for approval.

7:15 PM Park Murals – Clark/Mayor

Trustee Clark invited Parks & Recreation Chair Mike Spillers to present a proposal for a mural on the west wall of the pavilion at Firemen's Park.

Spillers explained that the mural would feature a Maryville theme and enhance the park's appearance from State Route 159. He proposed gathering design ideas from local artists and art students willing to volunteer their time and talent. He also noted that project costs would not exceed \$1,000 for supplies.

After a brief discussion, Trustee Schmidt expressed his opposition, stating that he believes the pavilion looks fine as it is. The remaining trustees supported the project.

Ok to place on the next board meeting agenda for approval.

Mayor Short and Trustee Clark thanked Mike Spillers for his hard work and dedication as Parks & Recreation Chairperson.

7:28 PM Calendar Updates

3/27 Zoning Board of Appeals meeting; 3/30 Discovery Series: Mixology; 4/1 Consolidated Election; 4/2 Board meeting; 4/5 Museum open; 4/7 Community Improvement Board meeting; 4/8 Police Pension Board meeting; 4/9 Caucus; 4/13 Discovery Series: Charcuterie Boards; 4/25-26 Village Wide Yard Sales

7:30 PM Public Input

There was none.

7:30 PM Trustee Comments

Trustee Schmidt wished all of those running for office good luck.

7:31 PM Mayor Comments

Mayor Short reported that the Nottingham resurfacing project is underway, that "no parking" signs have been placed, and that the Street Department is nearing completion of its work on Keeneland Court. He stated that Christ Bros. will begin milling next week and expects to finish within approximately eight working days.

Mayor Short noted that progress on the Keebler roundabout is delayed as they are still waiting for Southwestern Electric to relocate a utility pole.

Mayor Short reminded the Board that the deadline for Maryville residents to sign up for storm limb pickup is at the close of business tomorrow.

7:34 PM Adjournment

There being no further business to come before this meeting, Mayor Short called for a motion to adjourn.

Motion to Adjourn, Moved by Bell, Seconded by Vallino

Vote: Motion carried by unanimous roll call vote (summary: Yes = 5)

Yes: Vallino, Schmidt, Bell, Clark, White

7:35 PM Adjourned

Respectfully submitted,

Ginny L. Fuhler
Village Deputy Clerk