

**VILLAGE OF MARYVILLE**  
**WEDNESDAY, FEBRUARY 26, 2025**  
**CAUCUS MEETING MINUTES**

**6:30 PM Call to Order**

Mayor Short called the Caucus meeting of Wednesday, February 26, 2025 to order.

**6:30 PM Pledge of Allegiance**

**6:30 PM Roll Call.**

Trustees Present: Schmidt, Bell, Kostyshock, Clark, White

Trustees Absent: Vallino

Also in attendance were Deputy Clerk Fuhler, Attorney Reams, Building/Zoning Administrator Fulton, Street Superintendent Keplar, and Fire Chief Dankenbring.

There was one guest.

**6:30 PM Minutes – February 12, 2025**

Mayor Short called for approval of the minutes of the February 12, 2025 Caucus meeting. He asked if there were any corrections, clarifications or additions to the minutes as presented. There were none.

Motion to Approve, Moved by Bell, Seconded by Kostyshock: (Yes = 5)

Yes: Schmidt, Bell, Kostyshock, Clark, White

**6:31 PM Nottingham Estates Street Resurfacing Bids – Keplar**

Mayor Short presented the Nottingham Estates street resurfacing bid results to the Board, reporting that the engineer's estimate was \$388,677 and that out of the three bids submitted, their recommendation is to go with Christ Bros. Asphalt, Inc., whose bid came in lowest at \$383,306.46. He reminded the Board that funding resolutions for this project were recently passed, with Rebuild Illinois and Motor Fuel Tax funds covering the cost. The target completion date for the project is June 1, 2025. Mayor Short added that the notice to award the bid will be up for a vote next week, after which a pre-construction meeting will be scheduled.

Ok to place on the next board meeting agenda for approval.

**6:35 PM Hazard Mitigation Plan – Fulton**

Building/Zoning Administrator Fulton presented the Village's Hazard Mitigation Action Plan to the Board for review and explained that the plan enables the Village to identify and add projects to a priority list for potential funding opportunities. He noted that it also provides access to financial resources to support mitigation efforts and address potential hazards effectively.

Mayor Short requested that the Board review the plan and submit any comments or recommendations, noting that a resolution will be required for approval.

Ok to place on the next board meeting agenda for approval.

**6:42 PM Request to Purchase the ESO Scheduling Module for the Fire Department – Dankenbring**

Fire Chief Dankenbring requested board approval to purchase the ESO Scheduling module at a total implementation cost of \$1,390. He noted that the electronic scheduling platform will allow

employees to log in, view open shifts, and indicate their availability. Once finalized, the schedule can be sent to them electronically.

Ok to place on the next board meeting agenda for approval.

#### **6:46 PM Request to Add a Probationary Paid-On-Call Firefighter – Dankenbring**

Fire Chief Dankenbring reported that the Fire Department received an application for a paid-on-call firefighter position. He stated that the applicant, Isaiah Norton, has been interviewed and understands the department's requirements and expectations. Chief Dankenbring requested board approval to appoint Norton as a probationary paid-on-call firefighter.

Ok to place on the next board meeting agenda for approval.

#### **6:47 PM Proposal for the Operation of a Second Ambulance – Dankenbring**

Fire Chief Dankenbring addressed the ongoing challenge of meeting the increasing demand for emergency medical services. He proposed placing a second ambulance into operation for 12 hours per day, three days a week, to help alleviate the strain. To support this initiative, he noted that he plans to hire five additional part-time EMTs. Chief Dankenbring provided detailed justification for the need for both the additional ambulance and staff, recommending that the second ambulance be put into service starting April 1, 2025.

Mayor Short expressed his and Village Administrator Flannery's support for Chief Dankenbring's proposal. He highlighted that, despite being a small agency, the Village of Maryville Fire Department's full-time personnel respond to more calls per person than any other department in the area. Mayor Short stated that the second ambulance would initially operate on a trial basis, with an evaluation after three months. However, he anticipates that the growing demand will ultimately make it a permanent daily service.

Following a brief discussion on funding and future plans, the Board unanimously agreed to move forward with the proposal to operate a second ambulance.

Ok to place on the next board meeting agenda for approval.

#### **7:06 PM Police Department Training Equipment – Mayor**

On behalf of Chief Manley and Deputy Chief Ponce, who are currently attending the Criminal Justice Summit, Mayor Short presented a request for Board approval to purchase training equipment and an online instructor certification program from Century Martial Arts and Gracie Survival Tactics for a total cost of \$4,268.51. He noted that the purchase will be fully funded by a \$5,000 reimbursable grant through IPMG and that this grant will cover both the cost of the equipment and a certification course. The equipment will be housed in the Wellness Center, enabling the Police Department to conduct continuous training, which will help the department meet various unfunded state training mandates with minimal expense.

Ok to place on the next board meeting agenda for approval.

#### **7:07 PM Financing for the Tymco Model 435 Street Sweeper – Mayor**

Mayor Short reported that the new street sweeper is scheduled to be delivered as early as next week and that staff members have already been trained on its operation. Regarding the financing options for the purchase, Mayor Short noted that two banks—FCB Bank and 1<sup>st</sup> National Bank of Waterloo—were willing to consider providing a loan to the Village. After reviewing the terms, he recommended entering into a financing agreement with FCB Bank, as they offered a more favorable rate: a five-year balloon loan at 5.35% interest. The annual payments for the loan will be just under \$33,000 and at the end of the five-year term, \$164,409 in principal will remain. Mayor Short stated that he, Administrator Flannery and Treasurer Henry recommend reducing this

remaining principal through four annual payments of \$50,000 each. He also emphasized that once the first balloon note expires, the Board will have the option to either roll over the loan or include the remaining balance in the capital budget.

Ok to place on the next board meeting agenda for approval.

#### **7:11 PM Firemen's Park Pavilion Design Approval – Mayor**

The latest renderings of the Firemen's Park pavilion design were presented for Board approval. The Board unanimously approved the design. Mayor Short reported that the target date for going out for bid is March 17<sup>th</sup>.

Ok to place on the next board meeting agenda for approval.

#### **7:18 PM IMRF Elected Officials Participation Resolution – Mayor**

Mayor Short stated that, since the position of Mayor of the Village of Maryville will no longer qualify for IMRF participation effective May 2025, a resolution needs to be passed to Terminate the Participation of Elected or Appointed Governing Body Officials in IMRF.

Ok to place on the next board meeting agenda for approval.

#### **7:20 PM Annexation: 1493 Pleasant Ridge Road, Maryville – Mayor**

Mayor Short stated that this is the Village's standard annexation ordinance, that this is new construction, and that the property is contiguous.

Ok to place on the next board meeting agenda for approval.

#### **7:21 PM Calendar Updates**

3/1 Museum open; 3/3 Community Improvement Board meeting; 3/5 Board meeting; 3/7 ADA Annual Public meeting; 3/12 Caucus; 3/15 Museum open; 3/16 Discovery Series: My iPhone Can Do All This!!!; 3/30 Discovery Series: Mixology

#### **7:23 PM Public Input**

There was none.

#### **7:23 PM Trustee Comments**

Trustee Kostyshock thanked Chief Dankenbring for thinking ahead and proposing a second ambulance.

Trustee Clark thanked everyone for their thoughts and prayers during her husband's incident and reported that he is progressing very well.

Trustee White emphasized that public safety is invaluable and supported proactively addressing the EMS issue. He also shared that he visited the museum and was extremely impressed by the agricultural display.

#### **7:28 PM Mayor Comments**

Mayor Short reported that he was notified this week that the water relocation at Keebler and State Route 162 has been pushed back another two weeks, noting that Southwestern Electric is finally working to relocate a pole. He added that Keebler Road will most likely be closed in about two weeks and that sign boards will be placed to notify residents of the Keebler Road at State Route 162 road closure.

Regarding the 157/162 intersection project, Mayor Short stated that IDOT has secured the Maryville portion of the right-of-way, and that the Village received its IDOT Right-of-Way Permit

today. He stated that once the original EPA permit is extended, they should start relocating the water lines within the next few weeks.

Mayor Short reported that the applications for the Water Department public works position closed today and that he and Water Superintendent Hoffmann will be reviewing the applications and scheduling interviews next week, aiming to have a new hire in place by early April.

Mayor Short reminded everyone about the Chamber of Commerce's Glow Bingo Fundraiser held Saturday, March 1<sup>st</sup>, adding that there are still spots available for anyone who would like to attend.

To address park vandalism, Mayor Short stated that part of this year's PEP Grant funding will be used for surveillance cameras in all village parks. He noted that remaining funds will support the installation of disc golf, bench shade structures at the Drost pickleball courts, replacement of aging trash cans, and possibly new picnic tables.

Resolution to be placed on next week's agenda.

**7:35 PM Adjournment**

There being no further business to come before this meeting, Mayor Short called for a motion to adjourn.

Motion to Adjourn, Moved by Bell, Seconded by Clark

Vote: Motion carried by unanimous roll call vote (summary: Yes = 5)

Yes: Schmidt, Bell, Kostyshock, Clark, White

**7:36 PM Adjourned**

Respectfully submitted,

Ginny L. Fuhler  
Village Deputy Clerk