

VILLAGE OF MARYVILLE
WEDNESDAY, FEBRUARY 12, 2025
CAUCUS MEETING MINUTES

6:30 PM Call to Order

Mayor Short called the Caucus meeting of Wednesday, February 12, 2025 to order.

6:30 PM Pledge of Allegiance

6:30 PM Roll Call.

Trustees Present: Vallino, Schmidt, Kostyshock, Clark, White

Trustees Absent: Bell

Also in attendance were Deputy Clerk Fuhler, Village Administrator Flannery, Attorney Genovese, Street Superintendent Keplar, Fire Chief Dankenbring, Water/Sewer Superintendent Hoffmann, Police Chief Manley, and Building/Zoning Administrator Fulton.

There were two guests.

6:31 PM Minutes – January 29, 2025

Mayor Short called for approval of the minutes of the January 29, 2025 Caucus meeting. He asked if there were any questions, corrections or additions to the minutes as presented. There were none.

Motion to Approve, Moved by Vallino, Seconded by Clark: (Yes = 5)

Yes: Vallino, Schmidt, Kostyshock, Clark, White

6:31 PM Disposal of Surplus Property (Ferno LifePak 15 Cardiac Monitor Mounts) – Dankenbring

Fire Chief Dankenbring requested Board approval to surplus the Fire Department's Ferno LifePak 15 cardiac monitor mounts and donate them to Hamel Ambulance who has expressed interest in at least one of the two them.

Ok to place on the next board meeting agenda for approval.

Chief Dankenbring provided an update on his most recent hiring. He reported that Candidate Pogue is completing his conditions, that he is registered for fire academy, and that plans are for him to be sworn in next Wednesday.

6:32 PM Disposal of Surplus Property (2005 F-350 Dump Truck) – Keplar

Street Superintendent Keplar requested Board approval to declare the Street Department's 2005 F-350 dump truck as surplus. He explained that the truck is no longer needed and that its removal will create space for the department's two mid-size dump trucks. Keplar recommended selling the vehicle on Purple Wave.

Ok to place on the next board meeting agenda for approval.

6:34 PM Participation in the Illinois Public Works Mutual Aid Network – Hoffmann / Mayor

Water/Sewer Superintendent Hoffmann reported that the Village of Maryville has been a member of the Illinois Public Works Mutual Aid Network for approximately six years. He discussed recent revisions to the Intergovernmental Agreement, noting that the updates clarify that mutual aid extends beyond emergencies and that the Illinois Intergovernmental Cooperation Act does not require a not-for-profit corporation to serve as the governing body.

Ok to place on the next board meeting agenda for approval.

6:38 PM Well Cleaning/Maintenance – Hoffmann

Water/Sewer Superintendent Hoffmann informed the Board that annual well cleaning and maintenance are determined by drawdowns. He reported that wells 3 and 4 are scheduled for cleaning and maintenance and that the pump pedestal on well 1 will be repaired. Hoffmann noted that these projects are budgeted, with a total cost of \$40,290.

Mayor Short recommended that the Board approve Hoffmann to proceed with scheduling the maintenance as soon as possible, noting that it could take four to six weeks to schedule.

Ok to place on the next board meeting agenda for approval.

6:40 PM In-Car Laptop Replacement for the Police Department – Manley

Police Chief Manley requested Board approval to purchase a new in-car laptop to replace the outdated CF-54, which is no longer compatible with the latest software updates. He recommended acquiring a Panasonic Toughbook FZ-55 Semi-Rugged laptop from CDS Office Technologies at the State bid price of \$3,233.

Ok to place on the next board meeting agenda for approval.

Mayor Short provided an update on the recent squad car accident, stating that the officer involved is recovering but will remain off duty until medically cleared. He added that, due to the severity of the crash, he, Chief Manley, and Village Administrator Flannery have discussed the need to replace the totaled patrol vehicle. Mayor Short stated that Chief Manley contacted Morrow Brothers who identified an available 2024 Police Interceptor, identical to the one ordered in October as a budgeted addition to the fleet. He requested Board approval to purchase this available vehicle as a replacement and noted that new equipment would be required, as the equipment from the crashed vehicle was damaged.

Ok to place on the next board meeting agenda for approval.

6:47 PM Phone System Bids – Fulton/Flannery/Mayor

Village Administrator Flannery reported that the Village received ten phone system upgrade proposals and narrowed them to three. She noted that she, Mayor Short, and the department heads recommend accepting a proposal and entering a 60-month contract with IT VOICE for a VOIP system. Flannery stated that IT VOICE was the only company to proactively address dispatching system solutions. She added that the cost matches the current provider's rate and will be included in the upcoming budget.

Ok to place on the next board meeting agenda for approval.

6:55 PM Waiver of Pavilion Fees for Maryville MusicFest Performers – Mayor

Mayor Short requested Board approval for a Waiver of Pavilion Fees for Maryville MusicFest performers. He noted that the Village granted a similar waiver last year, allowing performers one free future use of the Entertainment Pavilion on a mutually agreed-upon date. He further explained that the musicians who were unable to perform last year due to the storm are willing to waive their performance fees but have requested a Pavilion Fee Waiver in return.

Ok to place on the next board meeting agenda for approval.

6:56 PM Resolution of Support for the Great Rivers & Routes Tourism Bureau – Mayor

Mayor Short explained that the resolution in support of the Great Rivers & Routes Tourism Bureau is an annual measure, as it determines how the bureau receives funding from the State of Illinois. He noted that the Village of Maryville has supported the bureau for several years and that the resolution is typically passed in February.

Ok to place on the next board meeting agenda for approval.

6:57 PM Drost Park Baseball/Softball League Sponsorship – Mayor

Mayor Short explained that in previous years, the Village has provided an in-kind sponsorship to the Drost Park Baseball/Softball League by allowing them to use the Community Center for registrations at no charge. However, since the league has transitioned to online registration, they no longer utilize the Community Center. Mayor Short reported that the league is now requesting a monetary sponsorship, noting that after reviewing the budget, he and Treasurer Henry determined that the sponsorship could be accommodated as a miscellaneous expense under the General Fund. The Board agreed to provide financial support by sponsoring two teams at a cost of \$300 each, for a total of \$600.

Ok to place on the next board meeting agenda for approval.

6:59 PM Annexation: 2012 Hillcreek Road, Collinsville – Mayor

Mayor Short stated that this is the Village's standard annexation ordinance, that the property changed hands, and that the property is contiguous.

Ok to place on the next board meeting agenda for approval.

7:01 PM Water Service & Pre-Annexation Agreement: 149 Ridgemoor Drive, Glen Carbon – Mayor**Water Service & Pre-Annexation Agreement: 6 Bliss Terrace, Collinsville – Mayor****Water Service & Pre-Annexation Agreement: 34 Belair Court, Maryville – Mayor**

Mayor Short stated that these are the Village's standard agreements. Public hearings and Ordinances will be placed on the February 19th Board meeting agenda.

7:01 PM Calendar Updates

2/15 Museum open; 2/17 Presidents' Day - Village Hall & Public Works Closed; 2/17 Museum Committee meeting; 2/19 Board meeting; 2/24 Fire Pension Board meeting; 2/24 Parks & Recreation Committee meeting; 2/24 Planning Commission meeting; 2/26 Caucus; 3/3 Community Improvement Board meeting; 3/9 Discovery series (tentative)

7:03 PM Public Input

There was none.

7:03 PM Trustee Comments

Trustee Vallino stated that he will not be attending the February 26th Caucus meeting.

Trustee Kostyshock provided a Heritage Museum update, noting that it has been undergoing many updates and improvements. He encouraged everyone to stop by the museum and check it out. Kostyshock stated that he would love to see younger folks volunteering and asked that the Board put the word out for volunteers

Trustee White mentioned the Kiwanis "Loads of Love" event taking place at the local laundromat this Saturday and Sunday from 10am to 4pm.

7:08 PM Mayor Comments

Mayor Short reported that the Village won the bid for a skid steer on Purple Wave at a cost of \$47,500. He noted that the state of Kansas, where the skid steer was purchased, will not waive the sales tax. However, Purple Wave has offered to refund the sales tax if the Village uses their preferred shipper for \$950. The total cost, including a 10% administrative fee and sales tax, is approximately \$57,000.

This will be placed on next week's agenda for official approval.

Streets Superintendent Keplar informed the Board that he will be keeping the existing skid steer for breaker work only.

Mayor Short announced that the Girl Scouts are celebrating their 113th anniversary on March 12th and that they have requested a proclamation recognizing Girl Scout Week from March 9th to March 15th. He proposed adding this to next week's Board meeting agenda as a new local Girl Scout troop will be hosting a cookie sale event at Firemen's Park on March 1st with representatives from the Southern Illinois Girl Scouts in attendance and they have asked him to sign their proclamation at the event. Mayor Short confirmed that he would do so, while the Village will also issue its own proclamation officially declaring March 9th–15th as Girl Scout Week. Ok to place on the next board meeting agenda for approval.

7:15 PM Adjournment

There being no further business to come before this meeting, Mayor Short called for a motion to adjourn.

Motion to Adjourn, Moved by Vallino, Seconded by Clark

Vote: Motion carried by unanimous roll call vote (summary: Yes = 5)

Yes: Vallino, Schmidt, Kostyshock, Clark, White

7:15 PM Adjourned

Respectfully submitted,

Ginny L. Fuhler
Village Deputy Clerk