

**VILLAGE OF MARYVILLE
WEDNESDAY, JANUARY 29, 2025
CAUCUS MEETING MINUTES**

6:30 PM Call to Order

Mayor Short called the Caucus meeting of Wednesday, January 29, 2025 to order.

6:30 PM Pledge of Allegiance

6:30 PM Roll Call.

Trustees Present: Vallino, Schmidt, Bell, Clark, White

Trustees Absent: Kostyshock

Also in attendance were Deputy Clerk Fuhler, Village Administrator Flannery, Attorney Genovese, Street Superintendent Keplar, Fire Chief Dankenbring, Water/Sewer Superintendent Hoffmann, Police Chief Manley, and Building/Zoning Administrator Fulton.

There were three guests.

6:30 PM Minutes – January 8, 2025

Mayor Short called for approval of the minutes of the January 8, 2025 Caucus meeting. He asked if there were any questions, corrections, clarifications, or additions to the minutes as presented. There were none.

Motion to Approve, Moved by Vallino, Seconded by White: (Yes = 5)

Yes: Vallino, Schmidt, Bell, Clark, White

6:31 PM Annual HVAC Maintenance Contract – Keplar

Mayor Short informed the Board that this item will be tabled until there is more clarification.

6:31 PM Replacement Full-Time Firefighter/EMT – Dankenbring

Fire Chief Dankenbring requested Board approval to hire a sixth full-time firefighter to replace Sydni Stevens, who resigned last November. He plans to extend a conditional offer to the top candidate on the eligibility list once the list is certified by the Fire and Police Board of Commissioners on February 5th. Chief Dankenbring emphasized that he needs to move quickly so that the new hire can register for the fire academy which starts March 3rd.

Mayor Short noted that the candidate, an EMT-Basic, will begin paramedic training this fall. He added they will be utilizing the training agreement as they have done in the past. If the offer is accepted, the candidate will be sworn in on February 19th.

Ok to place on the next board meeting agenda for approval.

6:34 PM Request to Purchase Vinyl Laminate Flooring at the Firehouse – Dankenbring

Fire Chief Dankenbring informed the Board that the firehouse is undergoing remodeling and requested approval to purchase vinyl laminate for the day room, kitchen, bathrooms and foyer. The cost for the flooring, including delivery, will be \$4,391.09. He noted that Public Works laborers will be installing the laminate and that it will be placed over the existing tile.

Ok to place on the next board meeting agenda for approval.

6:36 PM Automatic Mutual Aid Agreement with Troy Fire Protection District – Dankenbring

Mayor Short stated that the Village of Maryville Fire Department is currently under a Mutual Aid Agreement with the Troy Fire Protection District and that this is an updated agreement.

Fire Chief Dankenbring reported that the current agreement is twenty-five years old and briefly highlighted the updates to the following paragraph:

1. **ALARMS SOUNDING WITH NO SMOKE OR FLAMES:** Upon the dispatch of an automatic residential fire alarm or smoke detector sounding with no smoke or flames visible, the Aiding Department shall respond to and stand by at their respective station. Communications shall be made to the Stricken Department on their main radio frequency so that the Aiding Department is ready to respond from their station. The Aiding Department shall remain in quarters unless requested to respond to the scene by the Stricken Department. Any commercial fire or smoke alarm sounding will be an automatic response from either department until being stricken from the fire department requesting.

Ok to place on the next board meeting agenda for approval.

6:40 PM Engineering Agreement for Sewer Main / Manhole Lining in East & West Old Town – Hoffmann

Water/Sewer Superintendent Hoffmann provided an overview of the Engineering Agreement for the sewer main and manhole lining in East and West Old Town, which will be funded through an IEPA loan. He explained that the project involves lining the aging clay sewer pipes and coating manholes installed in the late 1960s. Additionally, it includes the removal of "lamp posts"—pipes protruding from the ground in place of traditional manholes. Hoffmann noted that the estimated engineering fee for the project is \$68,500, with only \$5,500 allocated from this year's budget. The remainder will be allocated to the 2025/2026 and 2026/2027 fiscal years as the project progresses. Ok to place on the next board meeting agenda for approval.

6:47 PM Request to Purchase 4 Tasers for the Police Department – Manley

Police Chief Manley requested Board approval to purchase four new tasers from Axon Taser to replace outdated equipment. He emphasized his goal of equipping all officers with tasers. Chief Manley noted that the total cost is \$5,941.60, noting that IPMG has agreed to cover 50% of the cost through a Safety Grant, which will reduce the Village's expense to \$2,770.80. He stated that this is a budgeted item.

Ok to place on the next board meeting agenda for approval.

On a side note, Chief Manley reported that interviews for his department will be taking place next Wednesday prior to the Board meeting and that Sgt. Mumper is back from his work for the Major Case Squad.

6:51 PM Chamber of Commerce Fundraiser – Mayor

Mayor Short reminded the Board of the Village of Maryville's longstanding support for the Chamber of Commerce fundraisers, recognizing their importance in sustaining the Chamber's daily operations. He noted that this year's fundraiser, GloBingo, is scheduled for March 1st and sought the Board's input on how they would like to contribute. After a brief discussion, the Board agreed to purchase a table for eight and to sponsor a round.

Ok to place on the next board meeting agenda for approval.

6:54 PM Disposal of Surplus Property (30' Angel) – Mayor

Mayor Short noted that the Village has previously donated used items to less fortunate communities and asked the Board if they wished to continue this practice. The Board unanimously

supported the ordinance to declare the Village's 30-foot Christmas Angel as surplus and to offer it to another community.

Ok to place on the next board meeting agenda for approval.

6:56 PM Rental of Community Center by Business Network International – Mayor

Mayor Short reported that the newly formed Maryville/Troy chapter of Business Network International is interested in renting the Community Center for their meetings. The Board approved the mayor's recommendation to rent the space for \$150 per month, allowing the group to hold their meetings on Tuesday mornings.

Ok to place on the next board meeting agenda for approval.

6:59 PM Water Service & Pre-Annexation Agreement: 6057 State Route 162, Glen Carbon – Mayor

Water Service & Pre-Annexation Agreement: 2207 Wildwood Drive, Glen Carbon – Mayor

Water Service & Pre-Annexation Agreement: 215 Woodridge Court, Collinsville – Mayor

Mayor Short stated that these are the Village's standard agreements. Public hearings and Ordinances will be placed on the February 5th Board meeting agenda.

6:59 PM Calendar Updates

2/1 Museum open; 2/3 Community Improvement Board meeting; 2/5 Board meeting; 2/5 Fire & Police Board meeting; 2/12 Caucus; 2/15 Museum open; 2/17 Presidents' Day - Village Hall & Public Works Closed; 2/17 Museum Committee meeting; 2/19 Board meeting; 2/24 Fire Pension Board meeting; 2/24 Parks & Recreation Committee meeting; Planning Commission meeting

7:01 PM Public Input

There was none.

7:01 PM Trustee Comments

There were no Trustee comments.

7:02 PM Mayor Comments

Mayor Short congratulated Trustee White on his impending retirement from the Village of Glen Carbon Police Department. He thanked White for his service to the community.

Mayor Short provided the Board with a copy of the Village's Table of Organization, noting that it is essential for keeping track of workloads, responsibilities, and reporting channels.

Mayor Short informed the Board that he received information from Juneau regarding two upcoming projects after the meeting agenda had been posted. Due to time sensitivity, he is presenting the items now for approval. He highlighted the items as follows:

IL 162/Keebler Road Water Main Relocation – Two bids were received and publicly opened yesterday. Based on the results, Juneau recommends awarding the project to Kamex, Inc. for \$102,037. This work must be completed before the roundabout construction begins, which is expected to start in late March.

Ok to place on the next board meeting agenda for approval.

Resolutions for MFT and RBI Fund Allocation for Nottingham Estates Street Reconstruction – IDOT has given the Village preliminary approval of the project plans. To proceed, the Board must pass two Resolutions for Improvement, appropriating \$230,973.07 from the Village's Rebuild

Illinois (RBI) account and \$157,703.93 from the Motor Fuel Tax (MFT) account. These resolutions are required for IDOT to complete its final evaluation.

The estimated project cost is \$388,677, and the RBI funds must be expended by June 30th. Bid letting is scheduled for some time after March 1st to ensure the project is completed by the deadline.

Ok to place on the next board meeting agenda for approval.

7:12 PM Adjournment

There being no further business to come before this meeting, Mayor Short called for a motion to adjourn.

Motion to Adjourn, Moved by Bell, Seconded by Vallino

Vote: Motion carried by unanimous roll call vote (summary: Yes = 5)

Yes: Vallino, Schmidt, Bell, Clark, White

7:12 PM Adjourned

Respectfully submitted,

Ginny L. Fuhler
Village Deputy Clerk